



# SOUTHAMPTON RAILROAD STATION SOCIETY

BOARD OF DIRECTORS MEETING MINUTES  
THURSDAY, AUGUST 15, 2013 – 7:00 P.M.

WWW.SRRSS.ORG

---

## BOARD ATTENDEES: *Present*

Frank Baldwin

James Day – PRESIDENT

Gina Frey – TREASURER/MEMBERSHIP

Paul Iverson – SECRETARY

Charles Liberto

Don Reese

## *Absent:*

Leon Duminiak

Jon Frey

Jim Rose – VICE PRESIDENT

---

## MEMBERS/PUBLIC ATTENDEES: Steve Iverson

Annette Iverson

Simon Skymba

---

## TOPICS OF DISCUSSION:

### OLD BUSINESS

- **Meeting Minutes Approval – Thursday, July 18, 2013**
  - Approved as-is.
- **Treasury and Utilities Report**
  - Gina Frey reported current balance in Society's account is \$2,234.87. She indicated the amount does not reflect the funds paid for membership with the Bucks County Pennsylvania Conference and Visitors Bureau. Jim Day said that he will touch base with the Bureau to see if they will be sending an invoice. Treasurer's report was unanimously approved by SRRSS Directors (*see attached documentation*).
  - August PECO bill not yet received; will be recorded in September's report.
- **Membership Report**
  - Gina Frey reported one new Family membership.
- **Station Society Website**
  - Jon Frey reported that the Society Whistle (created by member Andrew Perrong) has been made available on the website; picture has been included as well.
  - 137 visitors July 13 thru August 13. Notable visitors include SEPTA, Commerce Bank, the Grundy Foundation, Milton Hershey school. Most visitors came from a Google search. 5 visitors from Abington Patch, 4 from UST website, 4 from the Bucks County Visitors' Bureau. Demographics include: 17 U.S. states, 14 - Bryn Athyn, 13 = Philadelphia, 10 - Allentown.
  - Added Newtown Branch 2014 calendars to online store.

### CAPITAL PROJECTS

- **Water/Sewer Update**
  - Jon Frey reported that his letter to Angermeier, Inc. still has not received a response. Charlie Liberto and Frank Baldwin have not visited the Angermeier office to find out more

information; will do so next month.

- **Other Site Maintenance/Activity**
  - The growing grass and weeds that require attention will be addressed at the August 24 cleanup. One malfunctioning lawnmower was to have been returned; an additional malfunctioning lawnmower currently resides inside the station.
- **Next Monthly Workshop – September 14, 2013 (or possibly sooner)**
  - There will be a special site cleanup on Saturday, August 24 to prepare for site evaluation from the Bucks County Foundation. (*see GRANTS below*). The station will need a thorough cleaning and reorganizing. SRRSS member may be donating bucket of driveway sealer to seal cracks/loose stone to prevent regrowth of weeds. Additional volunteers would be helpful for cleaning out passenger waiting room.

## GRANTS

- **Bucks County Foundation** – The Foundation will be onsite on Thursday, August 29 for a site evaluation.
  - Jim Rose has requested additional cost breakdown details in anticipation of the review. See updated spreadsheet. Site inspection by Bucks County Foundation on 8/29 at 1:30PM. Board members Jim Day, Jim Rose, Charlie Liberto and Frank Baldwin **strongly** encouraged to attend.
  - Charlie Liberto, Frank Baldwin and Jon Frey to develop an approach for contacting private donors and seeking “matching funds” for Bucks Foundation grant to complete balance of chimney/roofing work around dormers. Private funders will be pursued when calendars are in, along with banks. Jon Frey will coordinate meetings with Charlie and Frank to develop contact plan.
- **Preservation PA** – no funding available.
- **Keystone Grant Fund** – application due March 2014.
- **Grundy** – Jon Frey inquired about grant deadlines; no response via e-mail.
- Overall station project budget needs to be updated/re-categorized in order of operations; this will make future funding requests easier. Existing budget was published in current version of project proposal.

## UPCOMING EVENTS

- **September 7 – Tamanend Park Day**
  - Jim Day has confirmed that the Society will have two tables at their disposal. Paul Iverson will represent the Society; he will touch base with Jim Rose to get an idea of what displays and train layouts we have available, as well as items to sell.
- **December 7 – Fourth Annual Holiday Railfest**
  - Charlie Liberto and Frank Baldwin will be stepping down after this year’s event. They have requested that a newly formed committee take responsibility to run the event. Members Simon Skymba and Annette & Steve Iverson, indicated they would be interested in helping. Jim Rose has volunteered to handle Set-Up and Vendor Communications. Charlie and Frank will meet with these members at a separate meeting on Tuesday, August 27 to review event details.

## NEW BUSINESS

- **Nominating Committee for Upcoming Board of Directors Election (10.17.13)**

- Committee Chairperson Steve Iverson reports that the Nominating Committee has compiled a list of potential candidates. Members are encouraged to attend the October 17 meeting in person to vote; write-in ballots are also acceptable.
- **Sublease agreement UST/SRRSS**
  - Jim Day reported that he will cautiously approach Upper Southampton Township (UST) Supervisor Joe Golden to discuss a more formal leasing agreement between UST and the SRRSS.
- **Toner Development**
  - Continued heavy rains have again produced muddy runoff to pour from Mr. Toner's development across the station parking lot. Toner currently working on wall and has been storing machinery on station property. Don Reese has reported this to Joe Golden, who has confirmed he will submit a letter to Toner advising that all equipment is to be removed from station property.
  - Jim Day reported that Joe Golden is hopeful to retrieve funds (approximately \$25,000) from Mr. Toner toward the repair of the station, as per Toner's offer made back in January. It is believed that Toner wants "window dressing;" SRRSS wants project to look professional and restored correctly based on Jim Roses' blueprints. Restoration must be historically accurate.
- **CPA Audit**
  - CPA non-profit audit specialist was on vacation most of July; Paul Iverson will try to schedule a meeting in late August or September upon her return.
- **Current Inventory Items**
  - No update.

## MISCELLANEOUS

- **Steam Pub**
  - No update.
- **New Inventory Items**
  - **2014 Calendar** – Charlie Liberto presented final calendar. Approximately 100 copies will be ordered; if successful, an additional 150 will be ordered. To date, the Reading Company Technical & Historical Society (RCTHS) has purchased 20. Jon Frey suggested several calendars be sold to the SEPTA Store at 1234 Market Street.

## OPEN DISCUSSION

- **Fall Event**
  - Jon Frey reports that he has not had time to drum up ideas for this fall. "We should discuss now if we want to hold a model train show at Klinger again in the spring. Does not have to be "themed" (a.k.a. Armed Forces Day). If we do, we should take advantage of the auditorium adjacent to the gym and run a series of short presentations on: the project, the history of the Newtown Branch, the history of Southampton, etc. Call the event 'SRRSS Model Train Show and History Day'. Charge base admission. Get RCTHS Steamer there. Do it over the winter when people are looking for indoor activities. Feb/March/April."
- **Membership with the Reading Company Technical and Historical Society (RCTHS)**
  - Amount of corporate level membership is \$150.00. Charlie Liberto said that the Society currently has a working relationship with RCTHS; nothing to be gained by joining them officially as we are unofficial partners with similar goals. SRRSS Board agreed with this logic and will not join RCTHS.

***Next Board Meeting:***  
**Thursday, September 19, 2013 - 7:00pm**  
**Upper Southampton Township Municipal Building**



**Southampton Railroad Station Society**  
**Board of Directors Meeting**  
**Treasurer's Report**  
Reporting Period: July 18, 2013 – August 15, 2013

Carry forward from previous S.R.R.S.S. Board of Directors Meeting: **\$2,419.84**

ACTUAL IN	ACTUAL OUT	NET
-----------	------------	-----

GRANTS (Not applicable)

FUNDRAISING (Not applicable)

PASSIVE INCOME

1 new membership (Family Level – Check)	\$20.00	\$0.00	\$20.00
<b>TOTAL</b>	<b>\$20.00</b>	<b>\$0.00</b>	<b>\$20.00</b>

ADMINISTRATIVE

July Electric Bill (PECO)	\$0.00	\$54.97	-\$54.97
August Electric Bill (PECO)	\$0.00	(Carry over to next month's report)	\$0.00
Membership with Bucks County Pennsylvania Conference and Visitors Bureau: Initial fee	\$0.00	\$150.00	-\$150.00
Membership with Bucks County Pennsylvania Conference and Visitors Bureau: Additional fee	\$0.00	(\$49.00 not yet billed; carry over to next month's report)	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$204.97</b>	<b>-\$204.97</b>

<b>ACTUAL TOTALS</b>	<b>\$20.00</b>	<b>-\$204.97</b>	<b>-\$184.97</b>
----------------------	----------------	------------------	------------------

*Decrease in Funds:* **\$184.97**

*Funds available as of July 18, 2013:*

- |  |                   |
|--|-------------------|
| 1. First National Bank of Newtown account: | <b>\$2,234.87</b> |
| 2. PayPal account:                         | <b>\$0.00</b>     |
| 3. Petty cash:                             | <b>\$0.00</b>     |

**TOTAL:** **\$2,234.87**

Submitted by Regina Frey, Board Treasurer, on August 15, 2013

6:03 PM  
08/15/13  
Accrual Basis

**Southampton Railroad Station Society**  
**Profit & Loss**  
**July 2013**

	<u>Jul 13</u>
Ordinary Income/Expense	
Income	
Program Income	
Membership Dues	20.00
Total Program Income	<u>20.00</u>
Total Income	<u>20.00</u>
Gross Profit	20.00
Expense	
Business Expenses	
Business Registration Fees	150.00
Total Business Expenses	<u>150.00</u>
Facilities and Equipment	
Rent, Parking, Utilities	54.97
Total Facilities and Equipment	<u>54.97</u>
Total Expense	<u>204.97</u>
Net Ordinary Income	<u>-184.97</u>
Net Income	<u><u>-184.97</u></u>

## SOUTHAMPTON RAILROAD STATION SOCIETY GRANT STATUS ADDENDUM

Grant	Filing Due Date	\$\$\$ Limit	\$\$\$ Requested	\$\$\$ Granted	Status	Website
<b>NRHS/NRHS Del Val Chapter</b>	.....	.....	\$1,000	\$500 (NRHS); \$500 (Del Val)	Received; NRHS Status Update submitted 6/7/13; <b>complete</b>	www.nrhs.com; www.delvalnrhs.org
<b>Bucks County Foundation</b>	7/15/13	\$100K	\$8,000	.....	Submitted 7/15/13; accepted 7/17/13	<a href="http://www.dvg.org">www.dvg.org</a>
<b>Preservation Pennsylvania</b>	.....	\$50k	.....	.....	<b>No applications due to lack of funding</b>	<a href="http://www.preservationpa.org/page.asp?id=7">www.preservationpa.org/page.asp?id=7</a>
<b>Keystone Historic Preservation</b>	3/14/2014	\$15,000	.....	.....	<b>Application due 3/14/2014 for projects 2014-16</b>	<a href="http://www.portal.state.pa.us/portal/server.pt/community/grants/3794/keystone_historic_preservation_project_grants/426654">www.portal.state.pa.us/portal/server.pt/community/grants/3794/keystone_historic_preservation_project_grants/426654</a>
<b>Grundy Foundation</b>	N/A	\$10,000	.....	.....	.....	<a href="http://www.grundyfoundation.com">http://www.grundyfoundation.com</a>
<b>Local &amp; Private Funders</b>						
<b>Environmental Tectonics Corporation</b>	.....	.....	.....	.....	See Charlie	.....
<b>Vertical Screen</b>	.....	.....	.....	.....		.....
<b>Ann's Choice</b>	.....	.....	.....	.....		.....
<b>Lockheed Martin(Warminster)</b>	.....	.....	.....	.....		.....
<b>W. Atlee Burpee &amp; Co</b>	.....	.....	.....	.....		.....
<b>Banks</b>						
<b>First Bank of Newtown</b>					See Charlie	
<b>TD Bank</b>						
<b>Bank of America</b>						<a href="http://about.bankofamerica.com/en-us/global-impact/charitable-foundation-funding.html#fbid=Z4SS4JmHVq3">http://about.bankofamerica.com/en-us/global-impact/charitable-foundation-funding.html#fbid=Z4SS4JmHVq3</a>
<b>Meeting Schedule</b>						
June 20, 2013 (after BOD meeting)						
July 11, 2013						
No August Dates scheduled						
<i>*Check other government programs: Quakertown station received funding under Intermodal Surface Transportation Act</i>						