

Southampton Railroad Station Society
Board of Directors Meeting Minutes

Date: Thursday, July 21, 2011

Board Attendees:	<u>Present</u>	<u>Excused</u>
	Frank Baldwin	Leon Duminiak
	Charlie Liberto	Jim Rose
	Mark Liss	
	Jim Day	
	Jon Frey	

Members/Public Attendees:	Regina Frey
	William Frey
	Don Reese

Topics of Discussion:

OLD BUSINESS

- Utility Services – Charlie Liberto spoke with Lyn Vogel. Lyn indicated that he will do the work and submit the required paperwork to the township. Charlie Liberto also stated that he would speak with Frank at Public Works to ascertain a timeframe regarding manpower availability.
- SEPTA – no activity.
- Insurance – no activity.
- Station Society Website – no activity to report.
- Special Events/Activities – Charlie Liberto reported that enough operating layouts, historical groups and vendors had been recruited for the Holiday Railfest. Mark Liss requested a table for the Delaware Valley Chapter, NRHS. Jim Day also requested a table for the Upper Southampton Historical Advisory Board. Charlie indicated that he wants Leon to approach Roland and Joe’s Train Station to ascertain their interest in participating. Charlie also asked Mark Liss to revise last year’s poster. The board agreed that the cost of admission will be increased to \$5.00.
- Grants – John Frey indicated that he still needs biographies from some of the board members and more detailed financial records for inclusion with any grant application submittals. Jon distributed a copy of a “boilerplate” application that he and Jim Day have been developing. As part of this discussion, it was determined that additional guidance and input is needed to develop a comprehensive plan of restoration. Qualified contractors need to be approached and asked to assist in performing more detailed investigation of the structure and site to help to develop a practical scope of work which can be used as a blueprint for seeking funding.
- Site Sign – no activity.

- Fundraising – Jim Day inquired about the status of the Christmas ornament. Mark Liss responded that he and Jim Rose need to develop appropriate artwork to submit to the manufacture and begin the process. He hoped that that work could be done by the end of August with the order placed soon after. Stock should be available for sale in October.
- Adjacent Development Project – no activity.
- Site Work/Activity – no activity.
- Station Model Kit – Jim Day inquired about the status of the building model kit. In the absence of Leon Duminak, Mark Liss related that, despite the damage to Leon's prototype model, it is his understanding that Leon has forwarded his suggestions on improving the kit with a set of assembly directions to John Greene of the RCT&HS.
- Site/Building Issues – Jim Day inquired about the status of the foundation repair. Mark Liss indicated that 2 masons had volunteered their labor; one is an acquaintance of Jim Rose and the other approached Jim and Mark at an early Village Market and offered his assistance with the foundation and the chimney reconstruction. Unfortunately, he has not been heard from since. Jim Day indicated that this repair work must be made a priority as the township building inspector noted the need for the repair.
- Bryn Athyn 90th Wreck Commemoration – Charlie Liberto reported that he will be contacting area legislators shortly to extend to them an invitation to participate in the commemoration event.
- Village Market – Jim Day asked Jon Frey if the ladies from the market group would be in attendance. Jon was unsure. Jim Day thought that the ladies were seeking input from the station society as they are considering re-structuring the market in an effort to attract more vendors and shoppers. Jon Frey indicated that the market scheduled for this coming weekend may be cancelled due to a lack of vendors and the forecasted excessive heat.

NEW BUSINESS

- Meeting Minutes – The meeting minutes of June 16, 2011 were accepted as submitted.
- Treasurer's Report – In the absence of Leon Duminiak, Mark Liss reported that the current balance in the Society's account stands at \$3,140.67. Included in that amount is \$167.00 which was deposited after the Fourth of July event, which includes \$14.00 raised by the sale of soda and water during the parade. The balance is from t-shirt sales and Village Market donations. For grant application purposes, a more exact method of recording of revenue needs to be utilized. Mark Liss suggested developing a standard form which could be used for tracking sales at events and submitted to Leon afterwards.
- Tamanend Park Day – Mark Liss will contact Shirlee Sherman to verify the Parks Department interest in having the station society participate in this year's event. Charlie Liberto will contact the Bristol model train group to invite them to participate in this event.

- Next Board Meeting – the board will next meet on Thursday, August 18, 2011 at the Upper Southampton Township Building beginning at 7:45pm.