

**Southampton Railroad Station Society**  
Board of Directors Meeting Minutes

Date: Thursday, December 15, 2011

|                  |                |                 |
|------------------|----------------|-----------------|
| Board Attendees: | <u>Present</u> | <u>Excused</u>  |
|                  | Jim Rose       | Jim Day         |
|                  | Jon Frey       | Charlie Liberto |
|                  | Mark Liss      | Frank Baldwin   |
|                  | Leon Duminiak  |                 |
|                  | Regina Frey    |                 |

Members/Public Attendees: Ed Miller  
Karl Rahmer  
Paul Iverson  
Don Reese

Topics of Discussion:

**OLD BUSINESS**

- Utility Services – Jon Frey reported that the township inspector had issues regarding the back-filling of the utility trench prior to the inspection of the conduit installation. Lyn Vogel indicated that he used direct-burial wiring which did not require conduit. Leon Duminiak recommended getting Joe Golden involved to facilitate improved coordination with the township staff and to resolve the issue.
- SEPTA – no activity.
- Insurance – the annual insurance premium has been paid in full.
- Station Society Website – John Frey reported that the website received over 600 visits since the December 5<sup>th</sup> wreck commemoration. This level of traffic is primarily due to updates to the website related to the wreck event and the Holiday Railfest. Jon also indicated that the Paypal account is now operable. Leon Duminiak recommended adding information to facilitate ordering by check, including cost for postage and handling.
- Special Events/Activities – Regina Frey reported that there were over 500 individuals in attendance at the Holiday Railfest. The total amount raised during the event was \$2,593.19. It was recommended to open next year one hour earlier at 9am as the attendance seemed greater in the morning than in the afternoon. There was discussion regarding hosting a spring event similar to last year's Armed Forces Day Railfest. The board unanimously voted to hold a Railfest at the Klinger School in conjunction with National Train Day on Saturday, May 5, 2012.
- Grants – Jon Frey received an e-mail from Ken Lord. Mark Liss indicated that he would revisit the NRHS grant for 2012. He also recommended revisiting the National Trust as well.
- Site Sign – no activity.

- Fundraising – Jon Frey indicated that Maggio's can accommodate about 250 people. The banquet manager recommended September as the best time to hold an event.
- Adjacent Development Project – it has been reported that Toner has purchased three properties along Second Street Pike.
- Site Work/Activity – Jon Frey summarized the work that has recently been completed: 3 weekends in November clearing brush from the track area, replacement of broken drain pipe, backfilling and asphalt patch performed by township DPW.
- Station Model Kit – Leon Duminiak indicated that he will send recommendations for kit improvements to John Greene.
- Site/Building Issues – the repair of the damaged foundation remains a priority.
- Village Market – Jon Frey reported that the market group is meeting in January 2012 to develop a strategy for next year's market.

#### **NEW BUSINESS**

- Meeting Minutes – The meeting minutes of November 17, 2011 were approved as submitted.
- Treasurer's Report – Regina Frey reported that the current balance in the society's account is \$4,864.93. Regina also indicated that the annual \$62 fee for the post office box is due.
- Membership – Regina Frey indicated that there were three (3) new members and one (1) membership renewal. Regina also agreed to become chair of the Membership Committee.
- Committees – Mark Liss recommended that the following committees be established to improve organization and better manage tasks and responsibilities within the organization: Construction, Grounds & Maintenance, Membership, Fundraising, and Events. Regina Frey has agreed to become chair of the Membership Committee and Jon Frey indicated his willingness to assume the chair of the Grounds & Maintenance Committee.
- Business Cards – a recommendation was made to explore the possibility of ordering business cards for all the officers and board members.
- Next Board Meeting – the board will next meet on Thursday, January 19, 2012 at the Upper Southampton Township Building beginning at 7:45pm.